

# **Chief Pay and Accounts Organisation**

## **Andaman and Nicobar Administration**

### **Port Blair**

### **Citizen Charter**

Chief Pay and Accounts Organisation ,Andaman & Nicobar Administration comprises of Chief Pay & Accounts Office ,Port Blair ,Pay & Accounts Office ,Rangat and Pay and Accounts Office ,Car Nicobar and provides the following services.

- Payment in respect of all schemes implemented by Govt.of India /A & N Administration.
- Payment of salary, personal claims ,settlement of pensionery benefits ,maintenance of GPF accounts ,maintenance of NPS records and final settlement of GPF accounts including other contingent payments to the staff of A & N Administration.
- Payment /Authorization of pension .
- Maintenance of accounts of Receipt of Revenue collected by Banks /Department on the behalf of A & N Administration.
- Receipt of the amount of all Centrally Sponsored Schemes and further disbursement /authorization to concern authority.
- Expenditure control and maintenance of Accounts of all the above transactions and further settlement of accounts with various agencies.

**Though this department is not directly involved with the general public , its activities have its impact indirectly on public.**